



# Regular Council Meeting Agenda

Tuesday, October 17, 2023 at 6:30 PM  
8301 Westview Drive, Houston, Texas 77055

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The City Council of the City of Hilshire Village, Texas will meet on Tuesday, October 17, 2023, at 6:30 PM in the City Hall Council Chambers at 8301 Westview, Houston, Texas 77055.

Any person may participate and address the City Council at the meeting by Zoom, telephone, personal appearance at City Hall, or by writing.

Join Zoom Meeting

<https://us06web.zoom.us/j/88139745838?pwd=BscZ2beg0h5UtTHQwjlRKPKmG79B36.1>

Meeting ID: 881 3974 5838

Passcode: 0123

One tap mobile +1 346-248-7799, 881 3974 5838#, \*0123#

This meeting agenda is posted online at <http://www.hilshirevillagetexas.com>.

IF YOU WOULD LIKE TO SEND YOUR COMMENTS PRIOR TO THE MEETING PLEASE SEND TO **Cassie.Stephens@HilshireVillageTexas.com**.

## 1. CALL TO ORDER

1.A. Invocation (Council Member Cooper)

1.B. Pledge of Allegiance

1.C. Roll Call

## 2. **CITIZEN'S COMMENTS**

*This is an opportunity for citizens to speak to Council about agenda and non-agenda items. Comments are limited to up to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed.*

*Speakers must address the council at the microphone and give their name and address before voicing their concerns.*

*Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the City staff for action may be placed on a future City Council agenda. A copy of any*

*prepared remarks or notes to be used and distributed by the speaker must be presented to the City Secretary prior to the beginning of the meeting.*

### **3. REPORTS TO COUNCIL**

- 3.A.** Police Report (Sergeant Menchaca, Captain Lane)  
September calls for service
- 3.B.** Building Official Report  
Plan review, permits & inspections  
Zoning Board of Adjustments: Holy Cross Lutheran Church Specific Use Permit regarding an addition to the Spring Branch Food Pantry
- 3.C.** Engineer Report  
Ongoing Plan Reviews  
City Water and Testing  
Hilshire Green Paving, Drainage & Utility Improvements  
Pine Chase Grove Water Meter area  
Wirt Road Safety Project/Interlocal Agreements
- 3.D.** Fire Commissioner's Report (Mayor Buesinger)
- 3.E.** Mayor Buesinger's Report
- 3.F.** City Secretary's Report: (City Secretary Stephens)  
Complaint Log  
Consent Agenda  
CenterPoint LED Conversion update: December - January, pending workload and budget.
- 3.G.** City Treasurer's Report (City Secretary Stephens)  
Quarterly Treasurer's Report - 2022-2023 Q4  
Report from Villages Mutual Insurance Group meeting October 10, 2023

### **4. CONSENT AGENDA**

- 4.A.** Approve disbursements
- 4.B.** Approve check registers
- 4.C.** Approve minutes from the Public Hearing September 12, 2023
- 4.D.** Approve a proclamation recognizing Domestic Violence Awareness Month
- 4.E.** Approve a proclamation recognizing Arbor Day to be November 3rd, 2023

### **5. DISCUSSION AND POSSIBLE ACTION**

- 5.A. Discussion and possible action to approve the replacement of the six-inch backflow preventer assembly at Pine Chase Grove not to exceed \$9,540 (City Engineer)
- 5.B. Discussion and possible action to approve an amended contract with Inframark, LLC.
- 5.C. Discussion and possible action to approve of the City of Hilshire Village Ordinance #833-2023 amending Chapter 7, Offenses and Nuisances, of the Code of Ordinances to provide for public tree care and regulating tree preservation.

6. **ADDITIONAL COUNCIL COMMENTS**

7. **FUTURE AGENDA TOPICS**

The next council meeting will be on November 17th, 2023 at 6:30 p.m.  
PFAS class action lawsuit pending in South Carolina.  
Villages Mutual Insurance Cooperative Board 2024 Insurance Carriers

8. **ANNOUNCEMENTS**

9. **ADJOURNMENT**

NOTES:

\*Agenda items may be considered in any order.

\* In the event a quorum of the city council is not present, the members who are present may meet as a sub-committee of council to discuss the agenda items above.

\*City Council may recess into a closed meeting at any time during the open meeting to discuss any of the matters listed above as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), and 551.086 (Certain Public Power Utilities: Competitive Matters).

**I, Cassie Stephens, do hereby certify that the above Notice of Meeting and Agenda for the City Council of the City of Hilshire Village was posted in a place convenient and readily accessible October 13, 2023 at 3:00 p.m.**

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretative service must be made 48 hours prior to this meeting. Please contact the City Hall at 713-973-1779 or FAX -713-973-7793 for further information.